

Website: www.dspim.com E-mail: service@dspim.com Contact Centre: 1800-208-4499 / 1800-200-4499

ACKNOWLEDGEMENT SLIP							
Acknowledgement is subject to verification. Request may not be processed in case of incomplete / ambiguous / improper / incorrect details in Transaction Form.							
Investor Name							
Folio Number/s							
Contact Details  PAN and KYC Updation  Change in Mode of Holding  Consolidation of Folios  PoA Registration  DTP - Cancellation  Nomination Details  Change of Tax Status							
ISC Stamp & Signature							
NON-FINANCIAL							

**TRANSACTIONS** 

## $\underline{DSP}_{\text{mutual fund}}$

## **COMMON TRANSACTION FORM**

**NON-FINANCIAL** 

(For Existing Investors only)

Please fill only in the space provided. Any additional details/notings/instructions or those provided at a non designated area of the form may not be executed. Kindly strike off the unused Sections of the Form to avoid misuse.

Distributor/RIA Name and ARN/Code	Sub Broker Code	Employee Unique ID. No. (EUIN) (Refer note below)

isting Folio Number/s						
me of Sole / First Unitholder (Leave space between first / middle / last name) $\Box$ Mr. $\Box$	Ms. \( \Bar{\text{M}}\s\). \( \Bar{\text{Others}}\)					
ONTACT DETAILS (Refer Instructions overleaf)	PoA (Power of Attorney) REGISTRATION DETAILS (Refer Instructions overleaf)					
Mail  CAPITAL)	Name of the PoA holder					
CAPITAL	PAN of the Attached KYC Letter (Mandatory) POA holder Notarized copy of PoA					
bile						
CANCELLATION FORM FOR DIVIDEND TRANSFER PLAN (DTP)  (Please allow 7 days for DTP Cancellation)						
] Self   Spouse   Dependent Child   Dependent Parent   Dependent Sibling   Guardian In case of Minor	Source Scheme / Plan / Option (From where Dividend is transferred)					
I. (Off.) STD Code Also attach Self-attested PAN	DSP -					
l. (Resi.) STD Code Other identity proof for PEKRAN folios	New Dividend Sub option ☐ Dividend Payout ☐ Dividend Reinvestment (default)					
AN AND KYC UPDATION KYC LETTER	DECLARATION & SIGNATURES					
e/ First Applicant/ Guardian	Having read and understood the contents of the Scheme Information Document and Statement of Additional Information, Key Information Memorandum and Instructions. I / We, hereby apply to the Trustee of DSP Mutual Fund for Units of the relevant Scheme and agree to abide by the terms and conditions, rules and regulations of the Scheme. I / We hereby nominate the above nominee to receive all the amounts to my/our credits					
cond Applicant/ Guardian						
ird Applicant/ Guardian Attached	in the event of my/our death and have read the instructions for nomination. Signature of the nominee acknowledging receipts of my/our credit will constitute full discharge of					
HANGE IN MODE OF HOLDING All Joint Holders should sign, even in case of "Any one or Survivor")	liabilities of DSP Mutual Fund. I / We declare that the amount invested in the Scheme is through legitimate sources only and is not designed for the purpose of contravention or evasion of any Act, Regulation, Rule, Notification, Directions or any other applicable					
ew Mode of Holding (please tick√) ☐ Anyone or Survivor ☐ Joint Holding	laws enacted by the Government of India or any Statutory Authority.					
ONSOLIDATION OF FOLIOS All Joint Holders should sign, even in case of "Any one or Survivor")						
ios to be consolidated (Mention all source folios i.e. the folios to be consolidated, here)						
. 4.						
. 5.	Sole / First Holder Second Holder Third Holder					
6.	Sole / First Holder Second Holder Hill a Holder					
rget Folio No. for consolidation:	Sole / First Holder Second Holder Third Holder  (To be signed as per Mode of Holding)					



## COMMON TRANSACTION FORM

**NON-FINANCIAL** 

(For Existing Investors only)

Folio Number/s	/		1				
	/						
Name of Sole / First Unitholder (Leave space be	tween first / mido	le / last name)□ Mr. [	☐ Ms. ☐ M/s. ☐ Others				
NOMINATION DETAILS (All Joint Holders should sign, even in c	case of "Any or	ne or Survivor")	CHANGE OF TAX STATU	JS	Select any one ☑		
$\square$ I/We wish to nominate $\square$ I/We DO NOT v	wish to nominate		Existing Status	New Status	Bank Account Type - New		
I/We do hereby nominate the person/s more partic			1 Resident Individual	□ NRI - NRO	☐ NRO		
the nomination made by me/us earlier in respect	of Units held by I		2 NRI - NRO	Resident	☐ Savings		
1 Nominee Name & PAN	Allocation	Nominee Signature	3 NRI - NRE	☐ NRI - NRO ☐ Reside			
Relationship with Applicant:			NEW BANK DETAILS:				
Address:			New Bank Account No				
			Bank Name				
If Name is a state and Consider Name C DIN			IFSC				
If Nominee is a Minor*: Guardian Name & PAN	•		Branch City				
			Original Cancelled Che	que of new bank account (with	name & account number pre-		
Date of Birth of Minor:			printed). If photocopy is provided, please produce originals for verification.  Note:- Status cannot be changed to NRE if investment is done through a SB/NRO account.				
2 Nominee Name & PAN	Allocation	Nominee Signature	FATCA DETAILS: (Manda	atory)			
			Place & Country of Birth	PLACE	COUNTRY		
Relationship with Applicant:			Nationality  Indian				
Address:		"Please indicate all Countries, other than India, in which you are a resident for tax pur associated Taxpayer Identification Number and it's Identification type eg. TIN etc.  *If TIN is not available or mentioned, please mention reason as: 'A' if the country does not TINs to its residents; 'B' & mention why you are unable to obtain a TIN; 'C' if the autho of the country of tax residence entered above do not require the TIN to be disclosed.					
If Nominee is a Minor*: Guardian Name & PAN	:		Country#	Tax Identification Number	Identification Type/Reason*		
Date of Birth of Minor:							
3 Nominee Name & PAN	Allocation	Nominee Signature					
			DECLARATION & SIGNATURES				
Relationship with Applicant:		Having read and understood the contents of the Scheme Information Document and Statement of Add Information, Key Information Memorandum and Instructions. I / We, hereby apply to the Trustee					
Address:			Mutual Fund for Units of the rel regulations of the Scheme. I / W our credits in the event of my/o	evant Scheme and agree to abide b le hereby nominate the above nomin our death and have read the instruc	tions for nomination. Signature of the discharge of liabilities of DSP Mutual		
If Nominee is a Minor*: Guardian Name & PAN	:		Fund. I / We declare that the an designed for the purpose of contr	nount invested in the Scheme is thro	ugh legitimate sources only and is not lation, Rule, Notification, Directions or		
Date of Birth of Minor:							
Total	100%						
*In case of each Minor as Nominee, please mention Gu	ardian's relationship	with Minor as Mother	Sole / First Holder	Second Holder	Third Holder		
/ Father / Legal Guardian & Attach proof like Birth Ce Passport / Others.	ertificate / School Le	aving Certificate /	(To be signed as per Mode	of Holding. However for nomination	n, all Joint Holders should sign.)		

## INSTRUCTIONS

- CONTACT DETAILS AND CORRESPONDENCE ADDRESS: a. Applicants should provide contact information such as email id, mobile number/s and correspondence address. However, the fund reserves the right to update communication postal address from KYC records registered with the SEBI designated KYC Registration Authority (KRA). Investors should also ensure that, the email id, mobile number provided in the application form is their own. Investors will clearly mention if the email id belongs to any of the immediate family member. The contact details should be same as the ones provided in the KRA. Where the email id, mobile number are not provided or where provided but the same is found to be invalid, or seems to be not pertaining to the investor or any of the immediate family member or is of a distributor or any other agency, then AMC/RTA reserves the right to remove the email id, mobile number without any notice and the email id, mobile number as per KRA records may be updated in the folio. Investors wanting to change their email id, mobile number & address must approach the KRA.
- b. It is mandatory for NRI investors to provide their overseas address in the application form as well as in the KYC records. NRI investors should mandatorily provide the overseas address in Section 2 of the application form. Application without overseas address is liable to be rejected even after allotment and subscription amount refunded in 5 days' time from the date of rejection.
- KYC COMPLIANCE: Investors shall note that KYC is mandatory and they need to comply with the 'Know Your Client' requirements, by submitting requisite documents to CDSL Ventures Limited. For more information on KYC, please log on to www.dspim.com/www.cvlindia.com/www.amfiindia.com before investing. Applications are liable to be rejected without any intimation to the applicants, if KYC compliance, as required is not complied with by all the unit holders.
- CHANGE IN MODE OF HOLDING: Joint Applicants who wish to change their mode of holding from "Anyone or Survivor" to "Joint Holding" or vice versa should use this section and hereby agree that after the updation of new mode of holding/operation, any request based on previous holding/operation will not be honoured by the fund. Further, all unit holders need to sign the request irrespective of the Mode of holding.
- CONSOLIDATION OF FOLIOS: Consolidation of various folios can take place only if a. Names of unit holders, b. Order of unit holders and c. Tax status is identical in all the mentioned folios. By requesting for consolidation of folios, the unit holder/s agree that the mode of holding, bank mandate, address and nomination details in the Target Folio will be applicable and will prevail after consolidation even if they were different details in source folios.
- POA REGISTRATION: Only a general Power of Attorney agreement without any restrictions and perennial validity is accepted. The PoA must be executed on stamp paper and registered in India and a duly notarized copy should be enclosed. The PoA must have signatures of the investor as well the PoA holder. If the signature of PoA holder is not available, the fund may call for additional documents or declarations on a case to case basis. PoA will be registered within 10 working days of receipt of all valid documents.
- NOMINATION DETAILS: The nomination can be made only by individuals applying for / holding units on their own behalf singly or jointly. Non-individuals including society, trust, body corporate, partnership firm, Karta of Hindu Undivided Family, holder of Power of Attorney cannot nominate. Nomination facility is also not available for investments held on behalf of minor. If the units are held jointly, all joint holders will have to sign the Nomination Form, even if the mode of holding is "Either or Survivor". A minor can be nominated and in that event, the name and address of the guardian of the minor nominee shall be provided by the unit holder. Nomination can also be in favour of the Central Government, State Government, a local authority, any person designated by virtue of his office or a religious or charitable trust. The Nominee shall not be a trust, other than a religious or charitable trust, society, body corporate, partnership firm, Karta of Hindu Undivided Family or a Power of Attorney holder. A Non-Resident Indian can be a Nominee subject to the exchange controls in force, from time to time. Nomination in respect of the units stands rescinded upon the transfer of units. The cancellation of the nomination can be made only by those individuals who hold units on their own behalf singly or jointly and who made the original nomination. On cancellation of the nomination, the nomination shall stand rescinded and the AMC shall not be under any obligation to transfer the units in favour of the Nominee. Investors who desire to make their nomination in favour of more than one and upto three individuals may do so by writing to the AMC/Registrar, specifying clearly the percentage to be allocated between the nominees. If no percentages are mentioned, nomination will be done equally for all the nominees. The rights in the units will vest in the nominee only upon the death of all unitholders. A new nomination request will imply simultaneous cancellation of existing nomination and request for fresh nomination. Applicants who do not wish to nominate, must at the designate space confirm their intention on not to nominate, failing which the form may be rejected at the discretion of the AMC/Fund,